



GREAT LAKES - UPPER MISSISSIPPI RIVER BOARD

Illinois - Indiana - Iowa - Michigan - Minnesota - Missouri - New York - Ohio - Pennsylvania - Wisconsin - Ontario
OF STATE and PROVINCIAL PUBLIC HEALTH AND ENVIRONMENTAL MANAGERS

Recommended Standards

(Ten States Standards)

Wastewater

Water Supply

2014 Annual Meeting Minutes April 28, 2014

Ralph H. Metcalfe Federal Office Building
77 West Jackson Boulevard
Chicago, Illinois

Attendees

Liane Shekter Smith
Randy Ellingboe
Pat Carroll
Steve Elmore
Mike Baker
Satya Chennupati

Phone Attendees

Gene Soderbeck
Bob Smude
Terry Kirschenman
Brian Noma
Jill Jonas
Jerry Novotny
Susan Sylvester
Al Keller
Amy Dragovich

1:00 pm – Monday, April 28, 2014

1. The meeting was called to order by Chair Smith at 1:00 p.m.
2. Introductions
3. 2014 Officers were confirmed as:
 - a. Chair – Michigan – Liane Shekter Smith and/or Laura Verona
 - b. Vice Chair – Minnesota – Randy Ellingboe and/or Gene Soderbeck
 - c. Secretary – Missouri – Steve Sturgess and/or John Madras
4. Agenda Review and Revision
 - None
5. Approval of 2013 Minutes
 - Motion to approve Minutes. Motion by S. Chennupati, second by M. Baker. Passed unanimously.
6. Review of Membership List
 - Minnesota will update member list. Send any changes to Bob Smude by May 31, 2014.

7. Committee Reports

a. Water Supply (Brian Noma)

Brian referred to his 2013 Committee Report sent to the Board previously to highlight the topics of discussion during their meeting. There are minor changes to the report and Brian will send a revised copy to the Board.

The Committee met for 2 days in October, 2013 in Cincinnati, OH. The Committee plans to meet October 14 - 16, 2014 in Indianapolis, IN. This meeting will start the revision cycle for a planned 2017 final revision to the Standards.

Brian received an email from Bruce Whitteburry, Cincinnati Water Works, who is representing a group of larger water utilities called Water Works Management Workshop. The group would like to meet with the GLUMRB Water Committee to discuss the Recommended Standards for Waterworks. Brian expressed his opinion, and that of the Waterworks Committee, that groups, consultants, etc., who wish to communicate directly with the Committee must work with either one of the State Representatives or directly with the Chair. Time at the annual meeting will not be made available. Comments on the Standards, justification for changes, and supporting documents will only be discussed with the Committee members, and only if brought to the Committee by one of the members. T. Kirschenman, Wastewater Committee Chair agreed, as did the Board Members. M. Baker offered to talk directly to Mr. Whitteburry to explain the Board and Committee operational procedures.

This brought up the idea of having some sort of disclaimer notice either on the web site or within the Forward section of the Standards, or both. It was agreed that the newly revised Wastewater Standards should have this included.

b. Wastewater (Terry Kirschenman)

Terry referred to the Final Draft of the 2014 revised Standards that were sent to the Board previously. He explained how the work was completed by the members, the vast knowledge and experience which the members possess, and how all changes had to have unanimous agreement by all members.

Terry explained some of the areas that had more major changes and relied on the Board to have reviewed the remainder of the document.

The Board requested Terry to draft up disclaimer language to include in the revised Standards. Existing disclaimer language was evaluated prior to publication with no changes recommended.

A motion was made to approve the revised Standards with the disclaimer addition. Motion by G. Soderbeck, second by A. Keller. Passed unanimously.

8. Other Business

R. Ellingboe used information provided by Wisconsin and Iowa to draft up a Charter for the Board. The Board reviewed the draft Charter line by line and suggested revision. R. Ellingboe will compile the suggested changes, revise the draft Charter, and distribute it for review.

The Board decided the newly revised wastewater Standards should be sent directly to each

state/province agency head along with a letter explaining the work involved by their staff. Some sort

of “press release” was discussed to be sent out in the future to groups such as ACWA, ECOS, Water and Environment, and ASCE, once the new Standards were printed.

The Board and Committee Chairs should consider a process for receiving and managing input from external interested parties on the Standards. P. Carroll agreed to attend the Water Committee meeting in Indianapolis in October to work with the Committee on this charge. M. Baker agreed to help with this and will take the idea to the ASDWA Technical Committee. T. Kirschenman, G. Soderbeck, A. Keller, and R. Thorson will work on this with the Wastewater Committee.

The Board thinks that previous Standards should be maintained as archives on the GLUMRB website. T. Kirschenman indicated that Iowa has most of the past Wastewater Standards. Chair Smith will check with Brian Noma, Water Committee Chair, on the Water Supply Standards.

9. Officers for 2015

- a. Chair – Minnesota – Randy Ellingboe and/or Gene Soderbeck
- b. Vice Chair - Missouri – Steve Sturgess and/or John Madras
- c. Secretary – New York – Roger Sokol and/or Koon Tang

10. Certificates of Appreciation

- Courtney Cswercko - Wastewater Committee – State of Iowa – for helping with language changes in the new Standards
- Lee Bouchon – Water Supply Committee – State of Wisconsin

Bob Smude will send the printed certificates to Chair Smith for signature.

11. Date and Location for 2015 meeting.

The Board agreed that the date and location will coincide with next year’s R5/State Directors meeting.