

# Community Solutions for Healthy Child Development – Work Plan

May 1, 2024 – June 30, 2025

**Organization**:

**Contact Name**:

**Title**:

**Email**:

**Phone**:

**Instructions:** Add and/or delete rows as needed to align with your project. **The first two rows are sample activities. Please delete these sample activities from your final workplan before submission.** The work plan may not exceed 10 pages. To ensure that all applicants’ work plans have a similar format and length for the review process, we request that applicants use 11-point Calibri font in the work plan table.

## Project Activities

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| **Activity** | **Description** | **Activity Output (SMART)** | **Timeline** | **Key Staff and Partners (please use staff titles)** |
| ***Example Activity 1:*** *Provide community engagement sessions for parents and caregivers living in [ABC city] related to local policies impacting healthy child development.*  | *Example:* *Foster community-led education, skill-building, and power for racial equity in local policymaking in [ABC city]. Focused attention to policies affecting the health, development, and well-being of children of color and American Indian children (from prenatal to grade 3) and their families.*  | *Example:** *15-20 total participants identify racial equity action focus areas.*
* *Participants report increased confidence and skills in educating community members and public policy makers.*
* *Five participants commit to joining the parent/caregiver advocacy group.*
* *Participants provide written feedback via short survey, as well as raising hands in response to questions.*
* *Staff follow up with participants.*
 | *Example:* *May-November 2024 (Cohort 1)** *May, June 2024: Planning*
* *July, August 2024: Recruitment*
* *September, October 2024: 5 engagement sessions*

*October, November: Follow-up* | *Example:** *Project Manager*
* *Parent Advocate*

*External Partners:* * *[DEF] Policy Action Network*

*[GHI] Equity in Early Childhood Coalition* |
| ***Example Activity 2:*** *Community Conversations: workshops and supports* | *Example:**a. Provide a space for caregivers to learn from one another and discuss matters of importance in the community. Topics may include: children’s mental health, child development and family well-being, racial equity, economic security, safety and stability, and organizing for policy change and creation.**b. Nurture the community’s relationships with various resources and organizations (as identified by the participants).* | *Example:**a. Monthly in-person facilitated conversations.**b. [Number of] participants attending single session and multiple sessions.** *c. Ninety percent of participants report experiencing increased positive support for themselves and their families (feedback from brief surveys, conversations, and follow-up).*
 | *Example:**May 2024 – June 2025* | *Example:** *Family Coach*
* *Licensed Child Care Provider I*
* *Licensed Child Care Provider II*

*External Partners:* * *[ABC] Nonprofit Organization*
* *[DEF] Café*
* *[GHI] School District’s ECFE program*

*[JKL] Radio* |
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