DEPARTMENT OF HEALTH
CENTER FOR HEALTH EQUITY

Developing or Selecting a Model/Practice Checklist

Eliminating Health Disparities Skill-Building Session

October 25, 2022

This checklist is intended to serve as a tool for developing or comparing models, programs or practices that EHDI grant applicants may be considering. While not an exhaustive list, the criteria may be used to assess one or more models, programs or practices and select what best fits the organization and proposed program. Write ✓, ✗ or **NA** in the empty cells, and add columns for the programs you are considering as needed.

This **optional** checklist is for the applicant's own use only; **do not** submit it with your application. Applicants will **not** be scored using these criteria. To view the applicant scoring criteria, please refer to Appendix B of the EHDI RFP.

Criteria	Program A	Program B	Program C
Program Match			
Program's goals and objectives reflect what our organization and stakeholders (including program participants) hope to achieve in this program			
Program's goals and objectives reflect the values of our organization and stakeholders			
Program is culturally appropriate, i.e., matches our community's strengths and needs			
Program is of sufficient length and intensity to be effective with our target populations			
Our potential participants are willing and able to make the required time commitment			
The program has been implemented with populations and in settings like ours			
Adaptations are needed to make the program fit our resources and needs			
Needed adaptations are allowable and will not affect the effectiveness of the model			
The model complements current programming in our organization and in the community			
Program Quality			
Model has been shown to be effective			
Quality of effectiveness evidence is good			

Criteria	Program A	Program B	Program C
Amount of effectiveness evidence is sufficient			
There is evidence of effectiveness in populations and settings like ours			
Others who have used the program have had a good experience with it			
Implementation manuals or other documentation are available, including information on allowable adaptations			
Program developers offer sufficient training and technical assistance, including adaptation assistance			
Organizational Resources			
Costs associated with training, curriculum, and implementation are affordable			
Program can be implemented within our time frame			
Program implementation can be sustained into the future			
We have staff with the required qualifications to implement it			
Staff support the program			
Staff are willing to make the time commitment to implement it			
Community partners and other stakeholders support the program			