



*Protecting, Maintaining and Improving the Health of All Minnesotans*

December 20, 2018

Christin Jaye Willard  
[REDACTED]  
[REDACTED]

RE: MDH File Number BAC19051

Dear Christin Willard,

Based on the facts and law in this matter as described in the enclosed Determination, the Minnesota Department of Health (MDH) has determined that you violated multiple sections of Minnesota Statute 146B. Therefore, the department is issuing you a reprimand and imposing a civil penalty of \$480. MDH has the authority for this action pursuant to Minnesota Statute, section 146B.08, subsections 4(4) and 4(5).

This decision is final and effective 30 days from the date you receive it. During that 30-day period, you have the right to challenge this decision in a contested-case hearing, as provided under Minnesota Statutes, Chapter 14. You shall make requests for a hearing in writing and include specific grounds for challenging the Department's decision. If you wish to request a hearing, please send a written hearing request, within 30 days of your receipt of this letter, to:

Catherine Dittberner Lloyd, Manager  
Health Occupations Program  
Minnesota Department of Health  
PO Box 64882  
Saint Paul, MN 55164-0882

You may also deliver your request to 85 East Seventh Place, Suite 220, Saint Paul, MN; or fax it to Ms. Lloyd at (651)201-3839. If you have any questions about this matter, please contact Patricia Forsberg at (651)201-3721.

Sincerely,

A handwritten signature in cursive script, appearing to read 'Susan Winkelmann'.

Susan Winkelmann, Assistant Division Director  
Health Regulation Division

Enclosure

CC: Catherine Dittberner Lloyd, Manager, Health Occupations Program

HEALTH OCCUPATIONS PROGRAM  
HEALTH REGULATION DIVISION

**A Determination in the Matter of  
Christin Jaye Willard  
Body Art Technician 312210**

**Authority:**

1. The Minnesota Department of Health (MDH) has authority to discipline body art technicians for violations of law under Minnesota Statute, section 146B.08, subdivision 3.
2. Pursuant to Minnesota Statute, section 146B.08, subdivision 3(3), the commissioner may take disciplinary action on proof that technician violated a provision of Chapter 146B.
3. Pursuant to Minnesota Statute, section 146B.08, subdivision 4, the types of discipline MDH may impose includes refusal to grant a license, suspension or revocation of a license, impose a civil penalty, or any reasonable lesser action.
4. Pursuant to Minnesota Statute, section 146B.03, subdivision 1(a), no individual may perform tattooing unless the individual holds a valid tattoo technician license issued by the commissioner.

**Findings of Fact:**

1. Christin Jaye Willard (“Willard”) obtained her temporary body art technician license on November 28, 2017. She submitted her application on November 1, 2017, but did not obtain her temporary licensure until November 28, 2017.
2. Willard completed her supervised body art procedures at Get to the Point Tattoo, while under the supervision of a licensed Minnesota body art technician.
3. Willard provided MDH a log of her supervised body art services with her application for full licensure on October 29, 2018. Willard currently holds a full body art technician license.
4. The log submitted to MDH included five procedures completed between November 1, 2017 and December 27, 2018, prior to obtaining her temporary license.
5. Willard’s supervisor attests to the procedures being completed in an affidavit submitted along with the body art procedure log and full license application.
6. MDH sent a notice of investigation to Willard on November 5, 2018. Willard admitted that she tattooed before obtaining her full license. She stated that she assumed that her license was valid on November 1, 2017; the date she turned in her temporary technician license application.

## Conclusion:

Willard violated Minnesota Statutes, section 146B.08, subdivision 3(3), when she provided body art services to clients prior to obtaining her temporary licensure. Willard acknowledges her mistake and accepts responsibility for this violation.

## Determination:

MDH reprimands Willard and imposes a civil penalty of \$480.

1. A civil penalty of \$480 is imposed, which deprives Willard of the economic advantage gained by the violation and reimburses MDH \$230 for the costs of the investigation.
  - a. Willard may pay the \$480 civil penalty in up to six monthly installments. If she chooses to make installments, she must notify MDH in writing about her intentions. She must include how many installments she intends to make, in what amount, and over what period, within 30 days of the effective date of this Determination. The information and payment must be sent to:

Health Occupations Program  
PO Box 64882  
Saint Paul, MN 55164-0882
  - b. Each payment is due by the last day of each month; however, prepayment can be made at any time.

MDH will refer the penalty to the Minnesota Department of Revenue, or any other source for collection, if Technician misses a monthly payment by 14 calendar days after the established deadline.