

WINNIE the Scoop! Newsletter #7

MAY 19, 2021



Please share this information with all WIC Information System users!

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Status Update

Revised Tentative Schedule for SPIRIT Web Project

Due to delays in development at the Contractor, the WINNIE project is behind the previously anticipated schedule. A revised timeline was provided by CDP (WINNIE development contractor) last week that allowed for about seven additional months to complete the software development.

The following is a tentative schedule that has been approved by the SPIRIT Users Group (SUG):

- 12/1/2021 – 1/11/2022: Results Validation Testing (RVT) for Cycle 7 (Clinic) and 8 (Financial)
- 2/23/2022 – 3/29/2022: UAT Round #1
- 5/4/2022 – 5/24/2022: UAT Round #2

Based on the changes in this timeline, Pilot would begin sometime after 6/22/2022 and Statewide Roll-out after Pilot ends.

We will provide a more comprehensive timeline in an upcoming WINNIE newsletter.

Questions & Answers

The following question was submitted using the [WINNIE Questions for the State Office](#) form. All questions will be answered monthly and posted on the [WINNIE Questions & Answers](#) page, as well as included in the WINNIE the Scoop! monthly newsletter.

Q: Will WINNIE have limited access hours like HuBERT does now?

A: Yes. WINNIE will require the same maintenance, and processes such as End-of-Day and End-of-Month, to be performed on the database servers every evening and during the weekends. At this time, we assume the hours of availability will remain the same:

- Monday – Friday between 7:00AM – 8:30PM
- Saturday between 7:00AM – 12:00PM
- Sunday between 7:00AM – 2:00PM

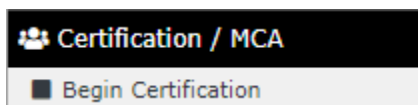
The WINNIE Application/Software

Although WINNIE isn't considered a "new" system (since the database is the same and the internal code is simply being rewritten) like when we transitioned to HuBERT, by the very nature of making the system browser-based, how it looks and feels to the user will be very different.

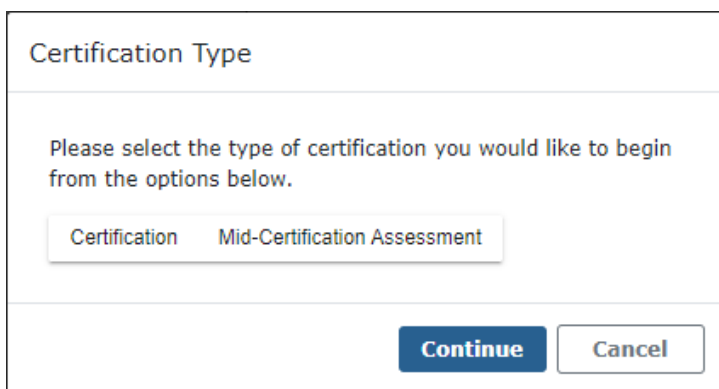
Therefore, going forward we will take a look at some of the screens in WINNIE and some exciting new changes that will be coming. In this newsletter, we'll take a look at beginning certifications and mid-certification assessments.

Beginning Certifications and Mid-Certification Assessments (MCAs)

The process for starting a certification or MCA has been combined into one link, **Begin Certification**, found at the bottom of the navigation pane:



The **Certification Type** modal (a new window that opens on top of an existing screen and locks the screen beneath it until the new, or top, window is closed)...

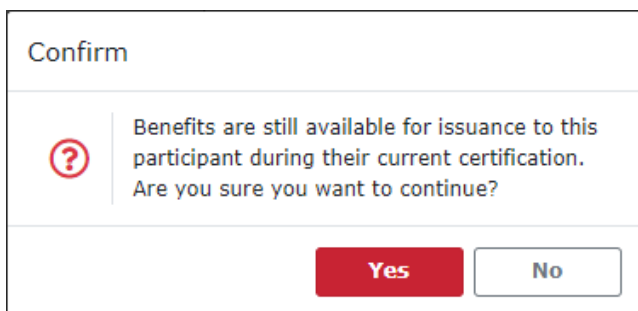


...displays if the participant is eligible for both a certification or MCA based on meeting the following criteria:

- Participant is an infant, child or breastfeeding woman
- In a current certification period (not terminated)
- Does **not** have a completed MCA

Selecting the Certification Button for Infants and Children


When the **Certification Button** is selected on the Certification Type modal, if benefits can still be issued for the current certification period, a message will display indicating this.



The user clicks:


- No to cancel the certification start process so that benefits can be issued
- Yes to continue starting the certification

The message asking whether to start a certification displays if no benefits are available to be issued, or after clicking Yes on the “Benefits are still available” message.

Confirm	
	Are you sure you want to start a certification for this participant?
<input type="button" value="Yes"/>	<input type="button" value="No"/>


If Yes is clicked on and the following criteria aren't met, an Error message displays indicating why the certification cannot be started:

- Recertifications for infants **cannot** be started if more than 30 days before their first birthday.
- Recertifications **cannot** be started if more than 45 days before the Cert End Date for infants and children.

Error	
	The participant's current certification end date must be within 45 days to start a new certification.
<input type="button" value="OK"/>	

Selecting the Mid-certification Assessment Button for Infants, Children and Breastfeeding Women

As long as it is within 60 days of the MCA Due Date, the Mid-Certification Assessment opens. If not, the following message displays:

Error	
	The participant's mid-certification assessment due date must be within 60 days to start the mid-certification assessment.
<input type="button" value="OK"/>	

Pregnant and Postpartum Women

The **Begin Certification** modal displays for breastfeeding (after the *Certification Type* modal if applicable), pregnant and postpartum women.

The screenshot shows a modal titled "Begin Certification". It contains a question: "In which WIC category will this participant be certified?". Below this question is a dropdown menu that is currently empty. Below the dropdown is another question: "Was this participant active in your WIC program during her most recent pregnancy?". Underneath this second question are two radio buttons labeled "Yes" and "No". At the bottom of the modal are two buttons: "Continue" (in blue) and "Cancel" (in white).

If a postpartum WIC Category is selected, the **Was this participant active in your WIC program during her most recent pregnancy?** becomes enabled and is required.

If **Yes** is selected, the system links the previous pregnancy record once it determines that:

- There is an existing pregnancy record
- AND
- The Expected Delivery Date for the most recent pregnancy record is within 395 days for Breastfeeding and 211 days for Non-Breastfeeding women.

This screenshot shows the same "Begin Certification" modal as the previous one, but with the dropdown menu now containing the text "Breastfeeding". The rest of the form, including the "Was this participant active..." question and the "Yes/No" radio buttons, remains the same. The "Continue" and "Cancel" buttons are also present at the bottom.

Certification Mode

Once a certification has been started, the system enters **Certification Mode (1)**, which displays in a banner at the top of the folder. In the navigation pane:

- The Participant Folder section is collapsed and an icon indicates it is locked (2).
- The Certification/MCA section is expanded (3).
- All of the required sections have a red block (4) to the left of the link.
- Checkmarks (5) indicate the completed sections.
- Clicking the **Complete Certification (6)** link will prompt the system to assess whether all required sections of the cert have been completed.

Clicking the **Close (7)** button will close the incomplete certification and return to the Participant Folder...

The screenshot displays the Spirit Web application interface in Certification Mode. At the top, a banner indicates 'Certification Mode' with a 'Close' button. The navigation pane on the left shows the 'Participant Folder' section collapsed and locked, and the 'Certification / MCA' section expanded. The main content area shows the 'Demographics' form for Justin Power, with various fields for household information, physical and mailing addresses, contact information, homeless status, maiden name, and physical presence. The form is partially completed, with checkmarks indicating completed sections. The footer shows 'SPIRIT Web' and 'Version 3.0.21102.5'.

...which will be locked (1), meaning all of the fields in each screen are disabled, until the certification is completed or removed.

Under Certification/MCA in the navigation pane, the user now has the option to either Resume Certification (2) or Remove Incomplete Certification (3).

Clinic Services Help

Agency 241 - HENNEPIN COUNTY HUMAN SERVICES AND PUBLIC HEALTH Clinic 092 - 092 - BROOKDALE Participant POWER, JUSTIN (01243267) - Age: 1 year, 0 months and 12 days

Demographics

Household Information (13677918)

Physical Address
123 SOMEWHERE ROAD
MINNEAPOLIS, MN
55404-0000

Mailing Address
123 SOMEWHERE ROAD
MINNEAPOLIS, MN
55404-0000

Contact Information
612-123-4567

Homeless
Homeless Date Verified

Representative(s)
Authorized MA POWER

Language

Last Name: POWER First Name: JUSTIN MI: Date of Birth: 05/05/2020 Gender: Male

WIC Category: Infant PMI Number: 1

Maiden Name
Last Name: First Name: MI:

Physically Present
Reason Not Present:

Homeless
Fixed Nighttime Location:

Foster Care: Medical Clinic: PARK NICOLLET- MINNE Medical Provider: No Selection

Insurance Type: Medical Assistance Initial Contact:

Local Use Questions
C&TC Outreach (Provided C&TC Overview and:)

State Use Questions
Exclusive Breastfeeding at least 6 months

Certification / MCA
Resume Certification 2 Remove Incomplete Certification 3

RIT Web Version 3.0.21102.5

Future Newsletters

Next month, we will take a look at Manage Alerts and Manage Notes.

Reference – Complete Listing of Hyperlinks

[WINNIE Questions for the State Office \(https://redcap.health.state.mn.us/redcap/surveys/?s=YKT3FL3MHT\)](https://redcap.health.state.mn.us/redcap/surveys/?s=YKT3FL3MHT)

[WINNIE Questions & Answers](https://www.health.state.mn.us/people/wic/localagency/infosystem/winnieqanda)

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