



In-Facility Informational Call

Nurse Aide Registry
July 13, 2023

PROTECTING, MAINTAINING AND IMPROVING THE HEALTH OF ALL MINNESOTANS

Tennessees Warning

- **The Minnesota Department of Health is hosting this informational call to inform potential nurse aide training programs of processes and updates to become an in-facility test site.**
- **Your comments, questions and image, which may be private data, may be visible during this event.** You are not required to provide this data, and there are no consequences for declining to do so.
- **The informational call may be accessible to anyone** who has a business or legal right to access it. By participating, you are authorizing the data collected during this presentation to be maintained by MDH. MDH will be posting this on YouTube with a nonpublic link. The posting will be available for 90 days.
- **To opt out of the presentation, please exit now.**



- Attendees are muted. During the Q&A portion, please raise your hand and we will unmute you.
- You can also submit comments or questions in the chat feature.

- Mission
- Pilot
- Overview of in-facility testing
- Requirements to become a testing site
- Headmaster testing model
- In-facility TMU log-in
- Resources
- Training to be provided once approved as in-facility test site
- Q&A

MDH Mission



- To increase the number of nurse aides in the state of Minnesota to address the acute shortage felt by many employers
 - Allow widespread testing site opportunities across the state

In-Facility Testing Pilot



Pilot Objectives

- The two-server pilot was established to achieve the following:
 - Allow greater choice in locations and schedule for testing
 - Students can schedule themselves in any test event with open seats
 - Ease the administration of payment collection (let Headmaster take care of it) and payment by sponsors
 - Facilitate and strengthen the recruiting of RNs and actors for Headmaster, allowing greater flexibility to test sites by increasing the state pool
 - Provide a lower cost option for candidates that is competitive with neighboring states
 - Test sites received monetary coverage for cost of supplies and resources

In-Facility Testing Option Benefits

- In-facility testing can be a convenient option for both nurse aide candidates and nursing home employers
- Testing nurse aide candidates within the facility where the training occurs, candidates may experience:
 - A reduction in the distance to travel to an off-site test center
 - An increased comfort level of testing at a familiar location.
 - Being able to secure a testing seat more quickly
 - Reduced wait time to test after completing a training program.
 - Being placed on the registry and entering the workforce more quickly and effective.
 - Recruitment tool to attract new employees

Nursing Assistant Registry Homepage



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Nursing Assistant Registry

The Nursing Assistant Registry lists nursing assistants who have met Minnesota training and/or testing standards to work in nursing homes and certified boarding care homes. The registry also has information about nursing assistants who have substantiated findings of abuse, neglect, and theft.

This is an online registry. Nursing assistants, employers, and others can check the registry by using MDH's online system and the nursing assistant's certificate number.



In-Facility Testing Webpage

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In-Facility Testing

In-facility testing can be a convenient option for both nurse aide candidates and nursing home employers. By testing nurse aide candidates within the facility where the training occurs, candidates may experience:

- a reduction in the distance to travel to an off-site test center
- an increased comfort level of testing at a familiar location.
- being able to secure a testing seat more quickly
- reduced wait time to test after completing a training program.
- being placed on the registry and entering the workforce more quickly and effectively

This may also assist the site in recruiting nurse aides to work at their facility.

In-Facility Testing Resources Webpage

Resources for training programs providing in-facility testing can be found on the [In-Facility Testing Resources page](#).

- [Eligibility](#)
- [Requirements](#)
- [Test Options](#)
- [Skills Lab Space, Equipment, and Supplies](#)
- [Staff Needed to Run a Test Event](#)
- [Headmaster TestMaster Universe \(TMU©\)](#)
- [Apply to Become an In-Facility Test Site](#)

MDH will be accepting In-Facility Test Site Applications from July 10 to July 31. The link to the application form will be available beginning on July 10.

[In-Facility Nurse Aide Test Site Application](#)

Resources Available



In-Facility Testing Resources Webpage

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In-Facility Testing Resources

This page contains answers to frequently-asked questions and resources for sites that are implementing in-facility testing of the Nurse Aide Knowledge and Skills Tests. For more information about becoming an in-facility test site, visit the [Nurse Aide Registry In-Facility Testing page](#).

Resources

The following resources outline policies and procedures for test sites who are doing in-facility testing.

- [In-Facility Testing Two-Server System: Enrolling Students \(PDF\)](#)
- [In-Facility Testing Two-Server System: Payment \(PDF\)](#)
- [In-Facility Testing Two-Server System: Purchase Order \(PDF\)](#)

In-Facility Testing Resources Webpage

- [In-Facility Testing Two-Server System: Purchase Orders \(PDF\)](#)
- [In-Facility Testing Two-Server System: Sponsorship \(PDF\)](#)
- [In-Facility Testing Two-Server System: Test Site Reimbursement \(PDF\)](#)

Frequently-Asked Questions about In-Facility Testing Two-Server System in Headmaster TMU

What are the benefits of the two-server system?

Available Resources Links

- **MDH Nurse Aide Registry Webpage**

[Nursing Assistant Registry - MN Dept. of Health \(state.mn.us\)](https://state.mn.us/nursing-assistant-registry)

- **In-Facility Testing Webpage**

[Nurse Aide Registry In-Facility Testing - MN Dept. of Health \(state.mn.us\)](https://state.mn.us/nurse-aide-registry-in-facility-testing)

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- **In-Facility Nurse Aide Test Site Application**

[In-Facility Nurse Aide Test Site Application - MN Dept. of Health \(state.mn.us\)](https://state.mn.us/in-facility-nurse-aide-test-site-application)



- Expand option for sites meeting criteria to test nurse aide candidates at facility

Next In-Facility Testing Informational Call



- Next scheduled information call is July 27th
- Check the [NAR website](#) for call details and GovDelivery



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