

Tennessees Warning

- **The Minnesota Department of Health is hosting this informational call to inform nurse aide training programs and testing sites of processes and updates.**
- **Your comments, questions and image, which may be private data, may be visible during this event.** You are not required to provide this data, and there are no consequences for declining to do so.
- **The informational call may be accessible to anyone** who has a business or legal right to access it. By participating, you are authorizing the data collected during this presentation to be maintained by MDH. MDH will be posting this on YouTube with a nonpublic link. The posting will be available for 90 days.
- **To opt out of the presentation, please exit now.**



- Attendees are muted. During the Q&A portion, please raise your hand and we will unmute you.
- You can also submit comments or questions in the chat feature.
- As a reminder, please keep your cameras off to ensure adequate bandwidth.

- Skills Update
 - Feeding a Dependent Resident
 - Modified Bed Bath-face and one arm, hand and underarm
 - Mouth Care-brushing resident teeth
- Questions from November call
 - Headmaster staff
- Survey findings
 - Supervised Practical Training (SPT)
 - Test Site Map
 - Quarterly testing data
 - NAR Modernization
 - MN State Curriculum Transfer
 - Effective 1/1/24
 - Resources



Feeding Dependent Resident Skill Placed on Hold



GovDelivery sent 12/7/23

Until further notice, candidates **will not** be tested on the **Feeding a Dependent Resident** skills task.

Skills Resumed for Testing 12/11/23



- Mouth Care- Brushing Resident's Teeth
- Modified Bed Bath –Face and One Arm, Hand and Underarm

Location of Updated Materials



D&S - Minnesota Nurse Aide (hdmaster.com)



Minnesota Nurse Aide Testing Services

Innovative, quality technology solutions
throughout the United States
since 1985.



Headmaster is honored to be approved by the Minnesota Department of Health to offer Certified Nurse Aide Testing Services to the Minnesota Health Care Community.

We look forward to working with everyone involved with Certified Nurse Aide Training and Testing in Minnesota!

Update to the MN Nurse Aide Candidate Handbook, Effective December 11, 2023:

Candidates	Training Programs - Test Sites	Test Observers	Contacts
TestMaster Universe (TMU©) MN State Login TMU© In-Facility TMU© Login Minnesota Candidate Handbook Version 5.1 Update Minnesota Candidate Handbook Effective December 11, 2023 Practice Tests - Click Here - Then Look at the Left Column. MN State Challenge Test Sites Infacility Challenge Application Find a Test Site Near You. Asterisk * indicates the program is a Test Site Text Version of the Knowledge Test Instructions Text Version of the VIRTUAL Knowledge Test Instructions	Minnesota Recording Form Minnesota Mock Skills Minnesota Mock Skills Without Edits Effective 12-11-2023 Minnesota Mock Skills 12-11-23 Test Site Agreement Form 1502MN: Fill online and SUBMIT Test Site Equipment List Form 1503MN: Fill online and SUBMIT Large Lab Waiver Submission Tips and Attachments Test Site Instructions How To Change Number of Seats and Reschedule a Candidate. UNDERSTANDING THE PROGRAM REPORTS Please see the Fluid Intake Cup order form on our main page under Nurse Aide. Test Master Universe TMU© How To Guides	All Test Observer Independent Contractor Forms for HEADMASTER MN RN Testors RN Observer Equipment List and Affidavit Form 1503MN (Print and keep a copy for your records.)	Please feel free to contact us if you have questions, concerns, or suggestions about our service. We value the feedback we receive from everyone involved in the Minnesota Nurse Aide training, testing, and certification process. D&S Diversified Technologies - HEADMASTER PO Box 6609 Helena, MT 59604 TMU (Software) Questions Toll Free Phone: 888-401-0462 Fax: 406-442-3357 MN Registry Questions Phone MDH: 651-215-8705 Testing Questions: Check with your selected Test Site minnesota@hdmaster.com

Locating Mock Skills

Training Programs - Test Sites	
	Minnesota Recording Form
	Minnesota Mock Skills
	Minnesota Mock Skills Without Edits Effective 12-11-2023
	Minnesota Mock Skills 12-11-23

Minnesota Mock Skills

Updates Effective: December 11, 2023

D&S Diversified Technologies (D&SDT), LLP –
Headmaster, LLP

UPDATES TO THE SKILL TASKS

- The Feeding a Dependent Resident and Mouth Care tasks **will be included in testing and demonstrated with a live actor.**
- The Modified Bed Bath task **will be demonstrated with a live actor.**
- The Vital Signs: Pulse and Respirations – Candidates will have the option to count the Pulse and Respirations for either 1 full minute or 30 seconds and double their recording. They will need to verbally tell the RN Test Observer which count they will be using.
- ***Other updates made to the Skill Tasks are in red font and highlighted in gray.***

Minnesota Nurse Aide Candidate Handbook

EFFECTIVE FOR TESTING: December 11, 2023

Version 6

Updates Effective December 11, 2023

Policies throughout the handbook are clarified for MN State and MN In-Facility.

Test Review Request information updated (page 21).


ADA Policy information updated (page 2).

Virtual Knowledge Exam Policies information added (page 25).

UPDATES TO THE SKILL TASKS

- The Feeding a Dependent Resident (**update: not being tested starting 12-11-23, page 37**) and Mouth Care tasks will be included in testing and demonstrated with a live actor (pages 39-40).
- The Modified Bed Bath task will be demonstrated with a live actor (pages 38-39).
- The Vital Signs: Pulse and Respirations – Candidates can count the Pulse and Respirations for either 1 full minute or 30 seconds and double their recording. They will need to verbally tell the RN Test Observer which count they will be using (page 47).
- *Other updates made to the Skill Tasks are in **red font and highlighted in gray** (pages 30-44).*

Locating Candidate Handbook

TestMaster Universe (TMU©)	
	MN State Login TMU©
	In-Facility TMU© Login
	Minnesota Candidate Handbook Version 5.1 Update
	Minnesota Candidate Handbook Effective December 11, 2023

Candidate Handbook, Continued

UPDATES TO THE SKILL TASKS

- The Feeding a Dependent Resident (**update: not being tested starting 12-11-23, page 37**) and Mouth Care tasks will be included in testing and demonstrated with a live actor (pages 39-40).
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- *Other updates made to the Skill Tasks are in **red font and highlighted in gray** (pages 30-44).*



- Staff from Headmaster discuss implementation of skills


Questions from November Call

Can HM provide examples of safety stops during skill testing?

- If hurting actor with ROM
- No gloves during mouth care
- If brushing teeth roughly- too hard

Modified Bed Bath Skill

MODIFIED BED BATH –FACE AND ONE ARM, HAND AND UNDERARM

Perform hand hygiene. a. Cover all surfaces of hands with hand sanitizer. b. Rub hands together until hands are completely dry.	
Explain the procedure to the resident. (Speak clearly and directly, maintaining face-to-face contact whenever possible.)	
Provide for privacy.	
Raise bed height.	
Cover the resident with a bath blanket.	
Remove the remaining top covers to the bottom of the bed or place them aside.	
Remove the resident's gown without exposing the resident and place the soiled gown in a designated laundry hamper.	
Fill a basin with comfortably warm water.	
Put on gloves BEFORE washing the resident.	
Beginning with eyes, wash the resident's eyes WITHOUT SOAP using a clean portion of the washcloth for each stroke, washing the inner aspect to the outer aspect.	
Wash face WITHOUT SOAP.	
Pats dry face.	
Place a towel under the resident's arm, exposing one arm.	
Wash the resident's arm with soap.	

Survey Findings



Supervised Practical Training (SPT) Documentation

- Documentation of SPT hours
 - Programs found to combine lab and SPT hours together
 - SPT documentation must identify location, dates and hours completed
 - SPT must be at least 16 hours

Students Entered in TMU with Incorrect Code

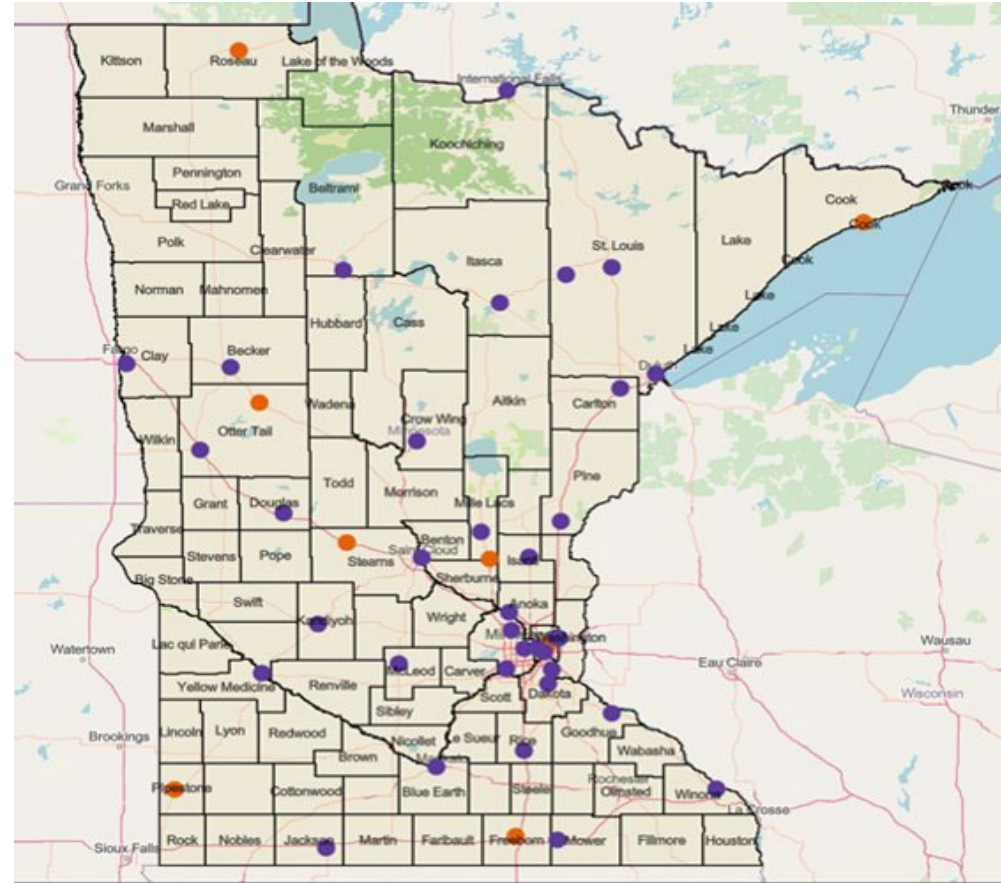
- Instructors may be affiliated with different training programs in TMU
- When instructors enter students, they must choose the correct training program in which they are training under
- Training program coordinators must routinely review list of students trained for accuracy of program code

Locating Test Sites in Minnesota

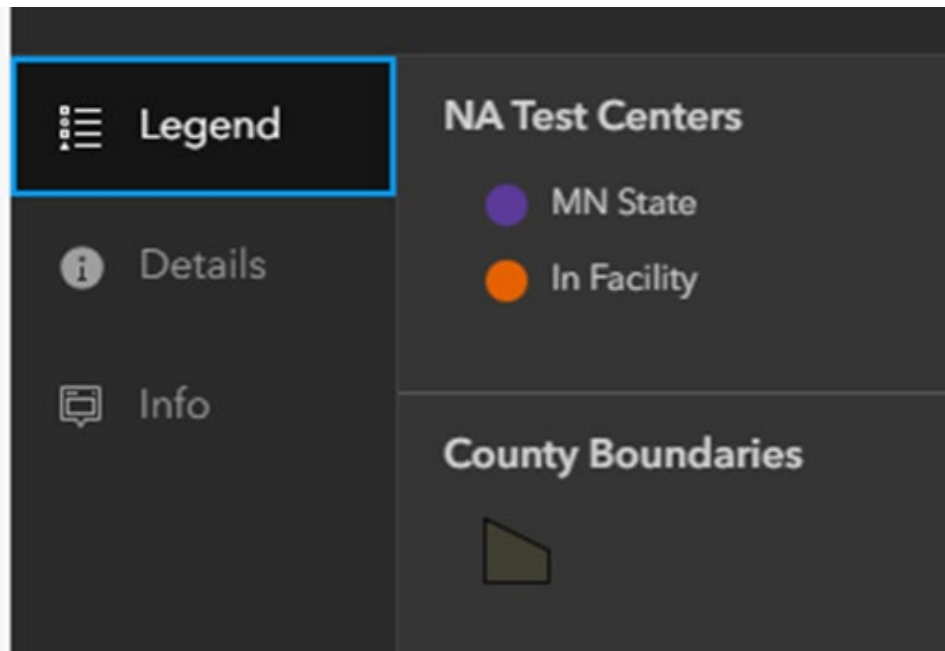


MN NAR Website

- MN State and In Facility Test Sites
- Include Satellite locations
- Find location feature
- Contact information- Test Site
- Web site when available
- Available, few weeks



Test Site Map



The map provides the location of Nurse Aide (NA) test centers across the state. Only physical testing centers are mapped. There are two types of facilities within the testing center:

1. **MN State** (Red): Test Sites operated by MN State Colleges and Universities
2. **In Facility** (Blue): Test Site located in a Nursing Home (NH), Assisted Living or NH Corporation that provides testing for Federal Certified Nursing Homes.

The data has been obtained from the MDH database and is updated on a monthly basis (second week). For any further information regarding NA testing please visit.

<https://www.health.state.mn.us/facilities/provid>

Test Site Map

**NA Test Center: ANOKA TECH COLLEGE
CAMBRIDGE SATELLTE TEST SITE**

Test Center Name	ANOKA TECH COLLEGE CAMBRIDGE SATELLTE TEST SITE
Address	1601 RIVERHILLS PARKWAY NW
City	CAMBRIDGE
ZIP Code	55008
Contact Phone Number	7634331200
Contact Email	PWT- ARCC@ANOKARAMSEY.ED U
Facility Type	MN State

Zoom

The map displays the state of Minnesota divided into counties. Several test sites are marked with colored dots: an orange dot in Roseau County, a purple dot in Cambridge County, and several other purple dots in various counties including Itasca, Cass, and Benton. A search bar at the top of the map interface contains the text 'Find Test centers, address' and a magnifying glass icon. The map also shows major cities like Morden, Grand Forks, Fargo, and Aberdeen.

Test Site Map

- Web Site link:


NA Test Center: ALEXANDRIA TECHNICAL & COMMUNITY COLLEGE

Test Center Name	ALEXANDRIA TECHNICAL & COMMUNITY COLLEGE
Address	1601 JEFFERSON ST
City	ALEXANDRIA
ZIP Code	56308
Contact Phone Number	3207620221
Contact Email	View
Facility Type	MN State

Zoom

ALEXANDRIA
Technical & Community COLLEGE

320-762-0221 | go



NURSING ASSISTANT

Programs > Nursing Assistant > Nursing Assistant Testing

- Apply
- Visit
- Get Info
- Programs

Nursing Assistant Testing

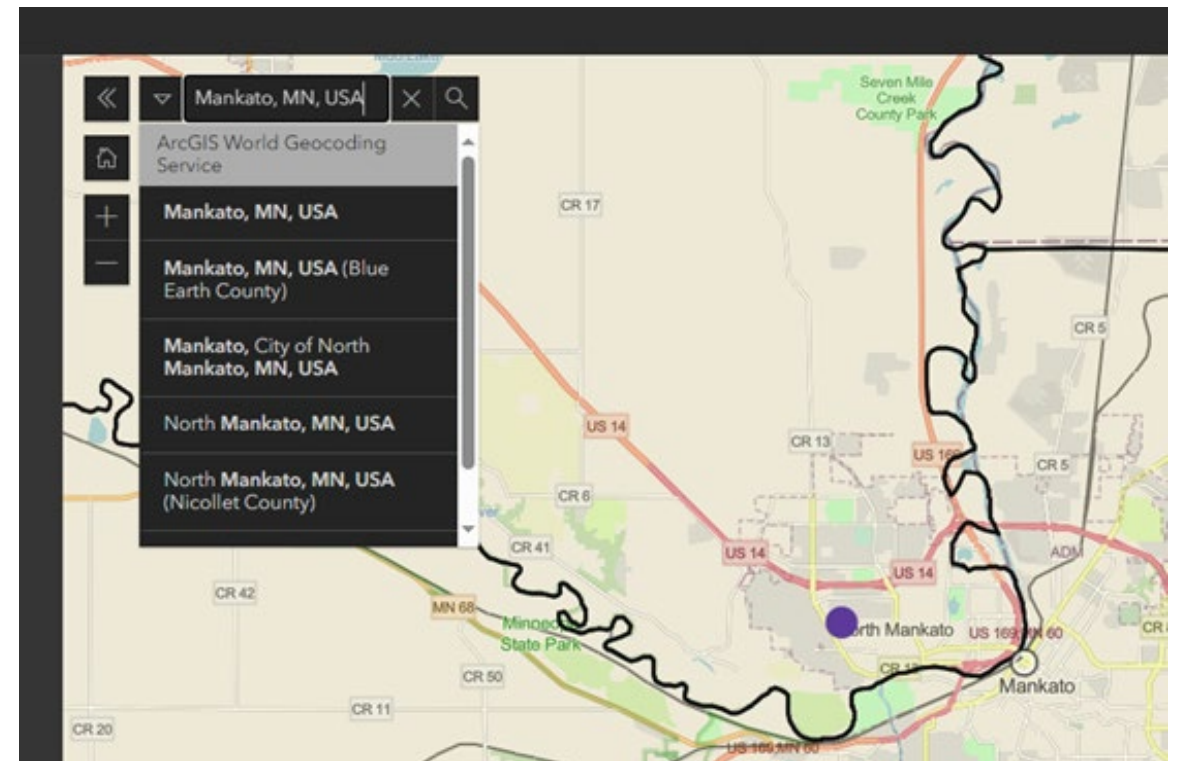
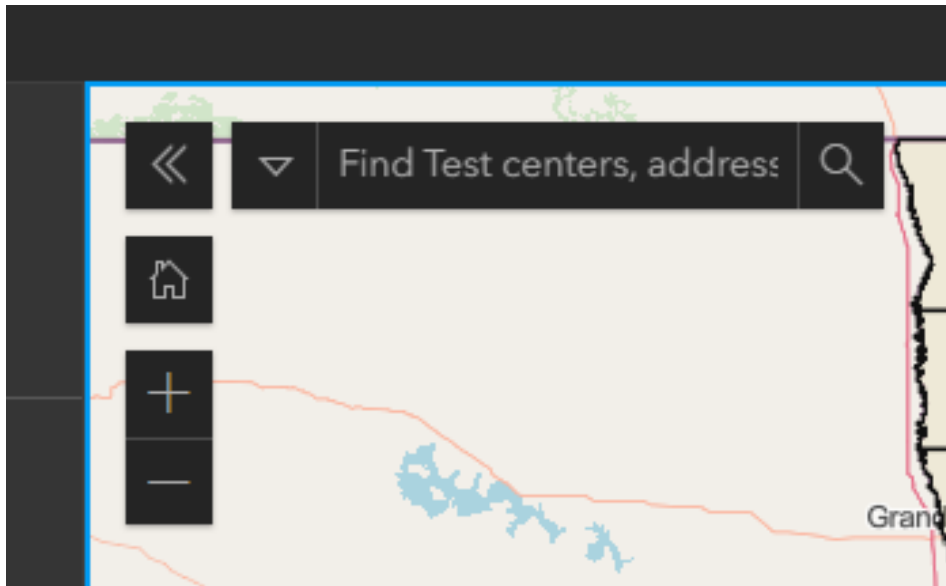
The Minnesota Department of Health (MDH) recently transitioned to a new nursing assistant test vendor, Headmaster LLP. ATCC's Customized Training Center is an approved testing site for the Minnesota State Registry for both challenge candidates and those that have completed training within the previous two years.

There are two parts to the Minnesota Nurse Aide Competency Evaluation, the Knowledge Test and the Manual Skills Test. Candidates must pass both parts in order to receive a certificate and be listed on the Minnesota Nurse Aide Registry. For updates and announcements regarding nursing assistant testing, please see the [MDH website](#).

About ATCC
Academics
Athletics

Test Site Map

- Place address or city



Fourth Quarter 2023 Test Data



Training Program Test Data



- Fourth quarter test data available
- [Training Program Test Data - MN Dept. of Health \(state.mn.us\)](https://state.mn.us)



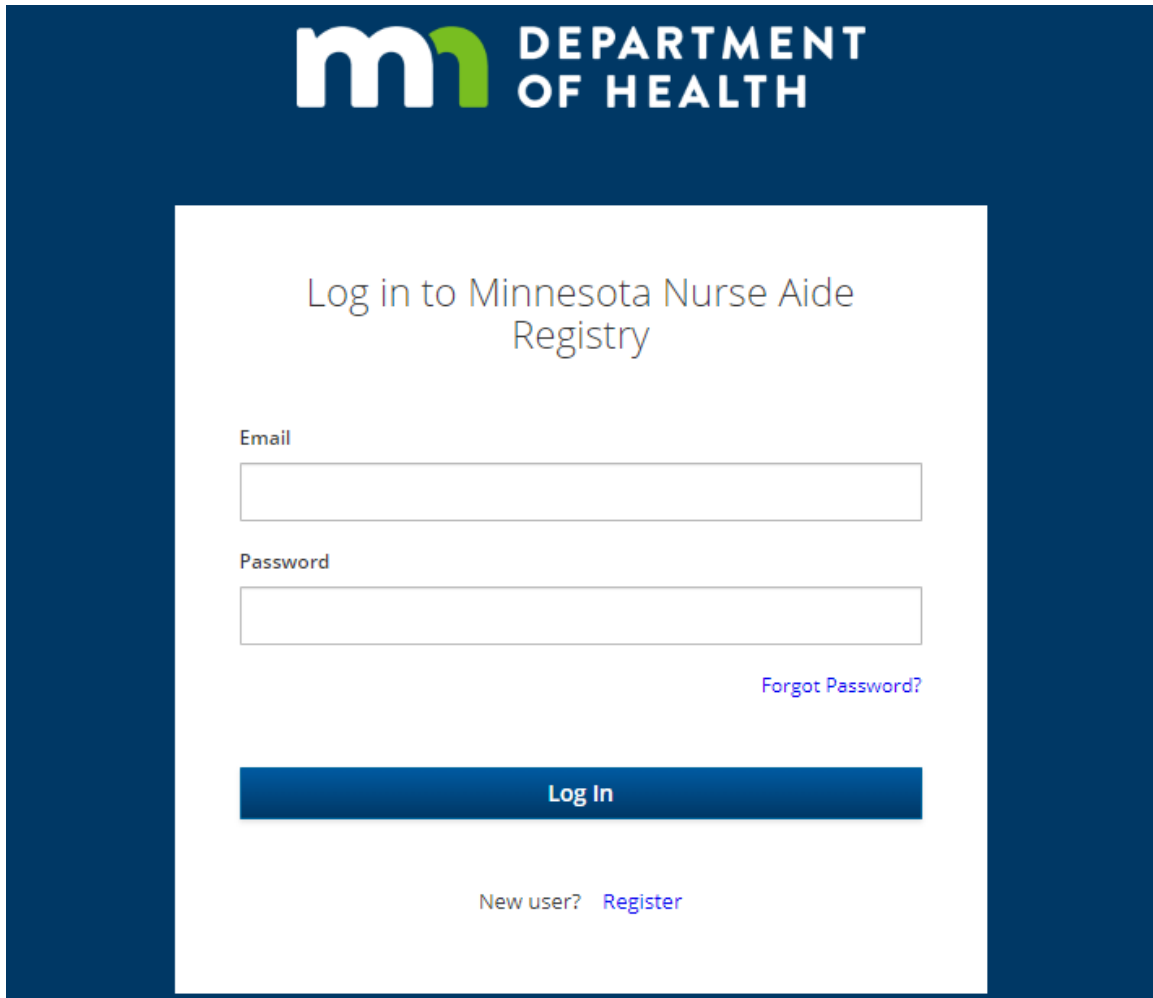
New and Improved Nurse Aide Registry

Kia | Federal Licensing, Certification, and Registration (LCR) Supervisor

We Are Live Today!

- The Minnesota Nurse Aide Registry is live today to become 100% digital in a new, secure and mobile-optimized application.
- Active nurse aides will be able to:
 - Update their contact information
 - Update their employer information
 - Renew their certificate
 - View employment and testing history, and
 - Print their certificate

What does this mean?



The screenshot shows the login interface for the Minnesota Nurse Aide Registry. At the top left is the logo for the Minnesota Department of Health, featuring a stylized 'm' and 'h' in green and white, followed by the text 'DEPARTMENT OF HEALTH'. The main heading is 'Log in to Minnesota Nurse Aide Registry'. Below this are two input fields: 'Email' and 'Password'. To the right of the password field is a link for 'Forgot Password?'. A dark blue 'Log In' button is positioned below the fields. At the bottom, there is a link for 'New user? Register'.

- Active nurse aides must register to create an account to access their information and perform tasks, such as submitting their renewals.
- Nursing and Certified Boarding Care Home facilities must register an account to update staff reports real-time.
- Nurse aides endorsing from another state must create an account, upload supporting documents and submit their application online.
- To begin, select “Register” at the bottom of the login screen.

Registration

MINNESOTA NURSE AIDE REGISTRY

Register

First name

Last name

Email

Password

Confirm password

[« Back to Login](#)

1. Enter first name and last name
 - For nursing home facilities, the Authorized Agent should register using facility's email (not a personal email).
2. Enter email to be used for login into the registry.
3. Enter and confirm your password.
4. Select "Register".

Select the Type of Registration



[Dashboard](#) [Search Certificate](#) [Frequently Asked Questions](#) [Correct Name or SSN](#) [Log out](#)

Register

I am seeking to register as a(n) :

[Certified Nurse Aide](#)

[Interstate Endorsement Candidate](#)

[Provider](#)

If you are a CNA and believe that the name or SSN in the certificate register is incorrect such that you cannot register, you will need to submit supporting documentation to correct these before registering. If your name has changed since you last certified, you may instead register using the name under which you last certified, then use the "Update Name" link in "My Information" to update the name associated with your certificate.

[Correct Name or SSN](#)

- Select the appropriate category to access the registry.

Registration of Provider Account

Register Provider Account

This page is for registering provider administrator accounts, limit 1 per facility.
To register a provider user account (e.g. for HR staff to do Semi-Annuals), please contact your facility administrator.

Please enter the following information.

Information

HFID **REQUIRED**

Search

Confirm facility:

HFID

██████

Name

████████████████████

Provider Type

SNFNF

Street Address

████████████████████

City

██████████

State

MN

Zip Code

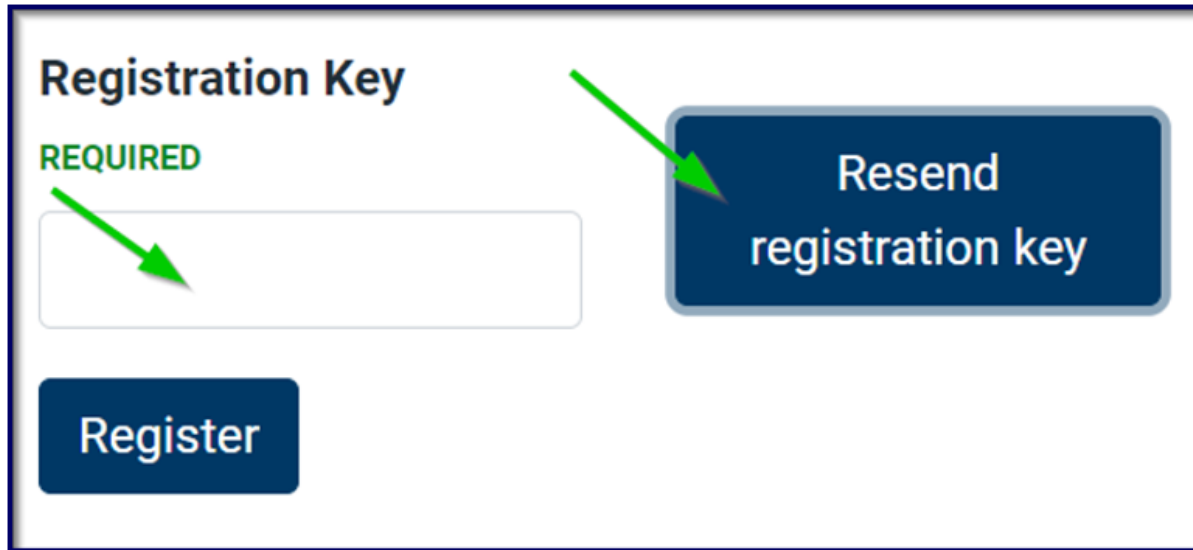
██████████

Yes

No

- Enter and search for the facility's Health Facility Identification (HFID) number
- Select "Yes" to confirm the facility

Registration Key



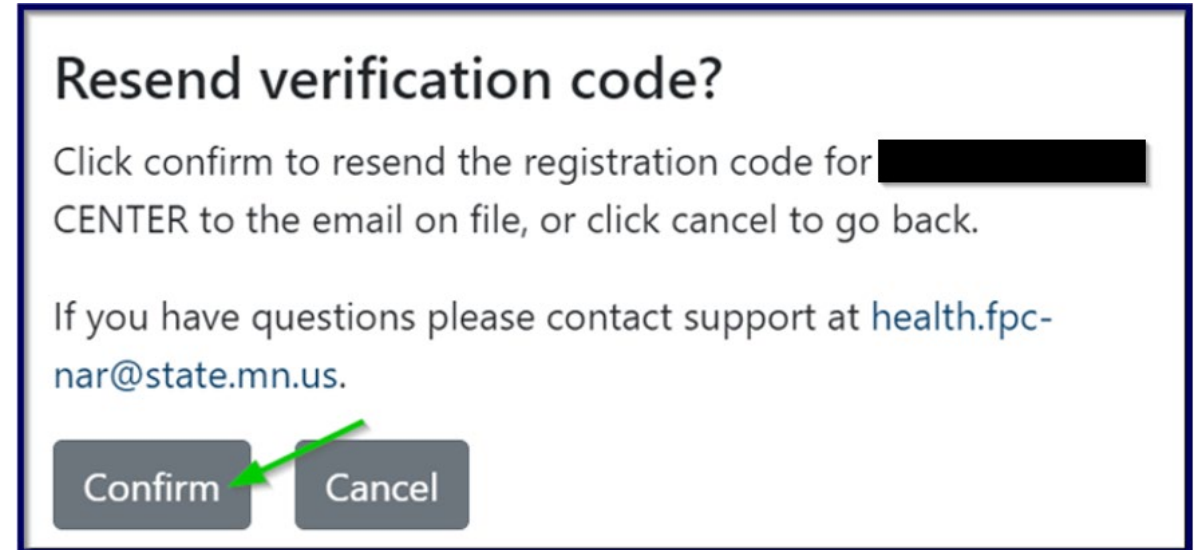
Registration Key

REQUIRED

Resend registration key

Register

A screenshot of a web form titled "Registration Key". It features a "REQUIRED" label in green. Below it is a text input field with a green arrow pointing to it. To the right of the input field is a dark blue button with white text that says "Resend registration key", also with a green arrow pointing to it. At the bottom left of the form is a dark blue button with white text that says "Register".



Resend verification code?

Click confirm to resend the registration code for [REDACTED] CENTER to the email on file, or click cancel to go back.

If you have questions please contact support at health.fpc-nar@state.mn.us.

Confirm Cancel

A screenshot of a confirmation dialog box titled "Resend verification code?". The text asks the user to click "confirm" to resend the registration code for a redacted facility name to the email on file, or click "cancel" to go back. It also provides contact information for support: "health.fpc-nar@state.mn.us". At the bottom, there are two buttons: "Confirm" and "Cancel". A green arrow points to the "Confirm" button.

- Mid January 2024, MDH will send a Registration Key code to facility's email address on file.
- Enter Registration Key code into the space provided.
- To retrieve the code again, click on "Resend registration key" to and select "Confirm". A message will state "Registration email resent to facility's account on file".

Your Dashboard

Provider User's Dashboard

Currently verified and employed CNAs

Active on registry:

Last Name	First Name	SSN	Status	Last Worked Date	Actions
No CNAs listed.					

Inactive on registry:

Nurse Aides with an inactive registry status cannot be employed as nurse aides until their status is updated to active. Please communicate directly with the nurse aide to resolve their status. Instructions can be found at Nursing Aide Resources.

Last Name	First Name	SSN	Status	Last Worked Date	Actions
No CNAs listed.					

[Add CNA](#)

[View previously employed CNAs](#)

[Submit Facility Nursing Aide Staff Report](#) [View Facility Nursing Aide Staff Reports](#)

Self-reported CNAs

These are the CNAs that self-reported having worked at your facility which you haven't verified yet.

Last Name	First Name	SSN	Status	Last Worked Date	Actions
No CNAs listed.					

[View rejected CNAs](#)

The facility' dashboard is divided into three sections:

- Verified and Active CNAs – nurse aides who were previously reported by your facility
- Verified but Inactive CNAs – nurse aides with expired certificates
- Self-reported CNAs – nurse aides who have identified and self-reported themselves as currently working at your facility

Nurse Aides Status Updates

Change Status

First Name Last Name SSN
██████████

Status

On Call ▾

-- Please select an option --

Current

On Call

Leave of Absence

Other

Terminated

Submit **Cancel**

Change Status

First Name Last Name SSN
██████████

Status

On Call ▾

Last Worked Date

01/19/2023 📅 ✓

Clear date

Format: MM/DD/YYYY

Submit **Cancel**

Review the three sections

- Update the Status for each nurse aide
- Select the date for the Last Worked Date from the calendar

A Successful Update

The screenshot shows the Minnesota Department of Health's Provider DON's Dashboard. At the top left is the logo and name 'm DEPARTMENT OF HEALTH'. The navigation bar includes 'Dashboard', 'Print Certificate', and 'Log out'. A green notification box in the upper center displays the message: 'CNA status updated' with a close button, and below it, 'CNA's status has been successfully updated'. The main heading is 'Provider DON's Dashboard', followed by 'Currently verified and employed CNAs' and 'Active on registry:'. Below this is a table with columns: Last Name, First Name, SSN, Status, Last Worked Date, and Actions. One row is visible with a redacted last name, 'Current' status, and 'N/A' last worked date. A 'Change Status' button is located at the end of the row.

Last Name	First Name	SSN	Status	Last Worked Date	Actions
[REDACTED]			Current	N/A	Change Status

- A successful acknowledgement message will appear.

Submitting the Staff Report

Submit Provider Nursing Aide Staff Report

Click **submit** to affirm that the **Verified and Active CNAs list** is correct to the best of your knowledge and submit your report to MDH. Click **Cancel** to exit.

Submit

Cancel



[Home](#) [Search Certificate](#) [FAQ](#) [Print Certificate](#) [Log out](#)

Report submitted

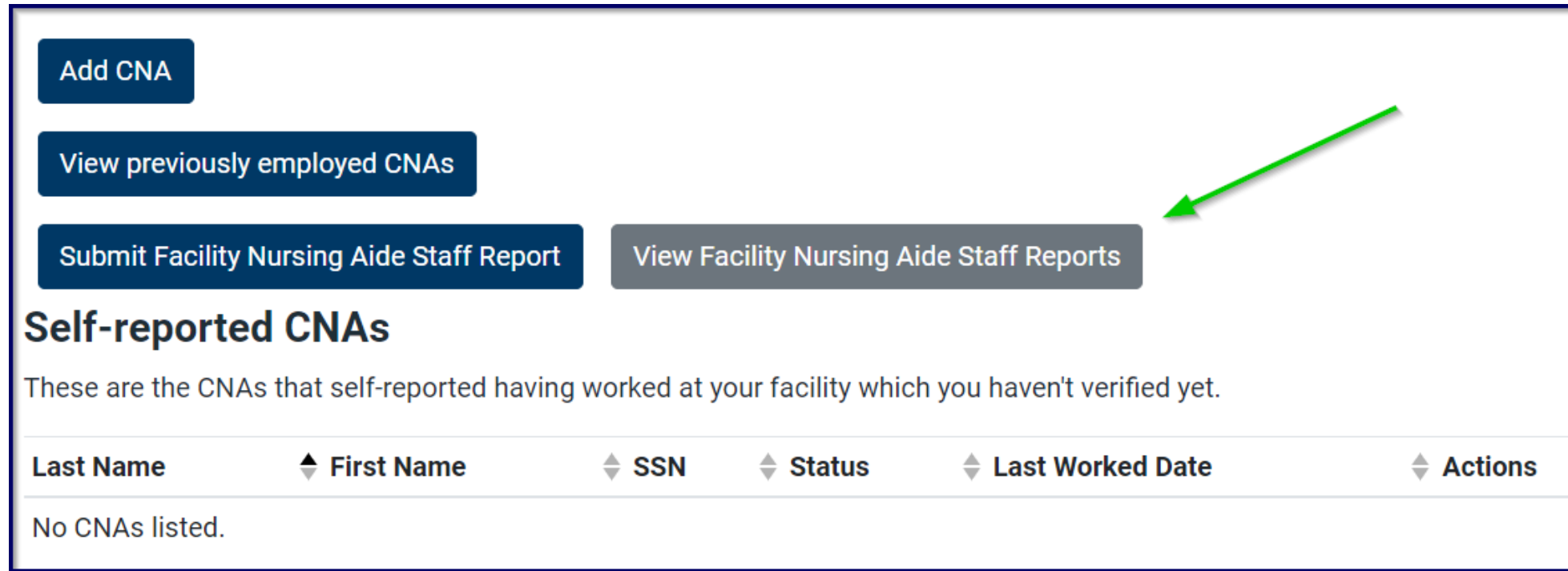


Facility Nurse Aide Staff Report has been successfully submitted to MDH

Test User's Dashboard

- Select “Submit” once all nurse aide staffing report has been updated.
- A success acknowledgement message will appear.

Viewing Past Submissions



[Add CNA](#)

[View previously employed CNAs](#)

[Submit Facility Nursing Aide Staff Report](#) [View Facility Nursing Aide Staff Reports](#)

Self-reported CNAs

These are the CNAs that self-reported having worked at your facility which you haven't verified yet.

Last Name	◆ First Name	◆ SSN	◆ Status	◆ Last Worked Date	◆ Actions
No CNAs listed.					

- Select the “View Facility Nurse Aide Staff Reports” to view up to five (5) past submissions.

Printing a Report

Facility Nurse Aide Staff Reports

[Switch to filter view](#)

Displaying facility nurse aide staff reports from last 2 years:

Report 1 of 2.

Report date 01/19/2024 [Print Report](#)

First Name	Last Name	Certificate Number	SSN	Status	Last Worked Date
[REDACTED]				On Call	01/19/2024
[REDACTED]				Current	N/A

Report 2 of 2.

Report date 01/19/2024 [Print Report](#)

First Name	Last Name	Certificate Number	SSN	Status	Last Worked Date
[REDACTED]				Other: Test	01/19/2024

- To print a report, select “Print Report”.
- A PDF will appear in the Downloads to print.

Next Steps

Facilities can update nurse aides' statuses real-time and are encouraged to do so on a regular basis.

MDH will send a reminder notice if staff reports are not completed within 5 months.

If a nurse aide needs a correction to a name change/social security number/DOB, please instruct nurse aides to log in to the registry to submit the request for a correction with supporting documents. The request will be reviewed by a Credentialed for approval.

It is important to have accurate information for all active nurse aides within the new Nurse Aide Registry.

The link to the new system will be shared on the Nurse Aide Registry website:

<https://www.health.state.mn.us/facilities/providers/nursingassistant/index.html>

Thank You!

Nurse Aide Registry Credentialing Team

Health.FPC-NAR@state.mn.us

651-201-4200, Monday to Friday: 8 AM to 4 PM

Minnesota State (MN) Curriculum Transfer



- In the past, approved nurse aide programs that declared the MN State curriculum were provided a secure weblink and password for access
- The web link was only provided to approved programs and was not available on the public MDH Nurse Aide Registry web site
- This curriculum was a downloadable online curriculum and not interactive

Gov Delivery Sent December 12/21, 12/28, 1/3/24



**Access to the Minnesota State Long-Term Care
Nursing Assistant and Home Health Aide
Curriculum will be managed by Minnesota State,
effective Jan. 1, 2024**

**Nurse Aide training programs who use this curriculum should
plan to transition to the new version or notify MDH that they
will be choosing an alternative.**

- State statutes outline separation of responsibilities for MN State and MDH
- Statutes direct MN colleges to develop curricula and MDH to approve curricula and regulate program approval
- All other approved curriculums provide direct provider access to the curriculum

- Starting July 1, 2024, current users of the **Minnesota State Long-Term Care Nursing Assistant and Home Health Aide Curriculum** will not be able to access the current curriculum and will no longer be approved for use
- **Minnesota State Health Care Core Curriculum/Nursing Assistant (HCCC/NA)** curriculum is also being discontinued as of **July 1, 2024**, and will be removed from the list of Minnesota-approved curricula
- If programs choose the new version, portions of the old curriculum may not be combined with the 2024 edition

- Training programs that have declared Minnesota State Long-Term Care Nursing Assistant and Home Health Aide curriculum, have until **June 30, 2024**, to decide whether they will transition to the **Minnesota Nurse Aide Curriculum 2024 Edition**
- Training programs may choose another approved curriculum as identified on the [MDH approved training curricula page](#)
- Six-month transition period allows programs to decide what is best for their budget and schedule
- Training programs choosing to use a different curriculum must notify MDH which curriculum they intend to use by emailing health.nar.coord@state.mn.us

Informational Webinar Scheduled

For more information and to ask questions regarding the **Minnesota State Nurse Aide Curriculum 2024 Edition**, a webinar has been scheduled

When: Monday, January 22nd from 11am-Noon

Register here:

https://minnstate.zoom.us/webinar/register/WN_TdODgl5PSZK005dLkoQLiA

If unable to attend, the session will be recorded and available on-demand afterwards by using the same registration link to sign up and watch

Remaining with Minnesota (MN) State Curriculum

- Training programs can utilize the MN State website to purchase the revised curriculum using the [Minnesota State Nurse Aide Curriculum page](#)
- If training programs choose the new version, portions of the old curriculum may not be combined with the 2024 edition

Resources Available



[Nursing Assistant Registry - MN Dept. of Health \(state.mn.us\)](https://state.mn.us)

NURSING ASSISTANT REGISTRY

[NAR Home](#)

[In-Facility Testing](#)

[Nurse Aide Registry Search](#)

[Nurse Aide Resources](#)

[Nurse Aide Testing](#)

[Training Program and Test Site
Calls](#)

[Training Program Test Data](#)

[Contact Us](#)

RELATED SITES

[Health Care Facilities, Providers
and Insurance](#)

[Health Regulation Division](#)

Nurse Aide Registry

The Nurse Aide Registry lists nurse aides who have met Minnesota training and/or testing standards to work in nursing homes and certified boarding care homes. The registry also has information about nurse aides who have substantiated findings of abuse, neglect, and theft.

This is an online registry. Nurse aides, employers, and others can check the registry by using MDH's online system and the nurse aide's certificate number.



Announcements

Dec. 26, 2023: Access to the Minnesota State Long-Term Care Nursing Assistant and Home Health Aide Curriculum will be managed by Minnesota State, effective Jan. 1, 2024.

Locate NATCEP Resource

For Nurse Aides

Training and Testing

How to Get on the Nurse Aide Registry

How to Stay on the Nurse Aide Registry

How to change information on the registry

Forms

For Employers

Who can work as a nurse aide?

Searching the Registry

Semi-Annual Updates for Nursing & Boarding Care Homes

For Training and Testing Programs

Training Program & Test Site Calls

Testing Information

How to start a Nurse Aide Training Competency Evaluation Program (NATCEP)

Minnesota-Approved Training Curricula

Training Program Testing Data

NATCEP Survey Worksheet (PDF)

Nurse Aide Competency Test Site Survey Form (PDF)

General Information

Filing a complaint

Contact Information



NURSING ASSISTANT REGISTRY

[NAR Home](#)

[In-Facility Testing](#)

[Nurse Aide Registry Search](#)

[Nurse Aide Resources](#)

[Nurse Aide Testing](#)

[Training Program and Test Site
Calls](#)

[Training Program Test Data](#)

[Contact Us](#)

RELATED SITES

[Health Care Facilities, Providers
and Insurance](#)

[Health Regulation Division](#)

SPOTLIGHT

[Nursing Assistant Training and
Testing Sites](#)

[Minnesota Nurse Aide Testing:](#)

How to Start a Nurse Aide Training Competency Evaluation Program (NATCEP)

1. Application packet for approval of a nurse aide training program is a fillable form and available online: [Nurse Aide Training and Competency Evaluation Program \(NATCEP\) Provisional Application Form \(PDF\)](#).
2. An approved nurse aide training and competency evaluation program must be at least 75 clock hours in length. Training includes 16 hours of supervised practical training with a live person in a laboratory or other setting and curriculum instruction/skills totaling 75 hours. Location of or method of curriculum instruction and supervised practical training identified in application packet. A list of suggested equipment is available here: [Nurse Aide Training Equipment \(PDF\)](#).
3. Select a curriculum from our list of approved Minnesota nurse aide training curriculums. See [Minnesota-Approved Nurse Aide and Training Curriculum](#).
4. Federal and state regulations and program requirements included in the Federal NATCEP Resource. Nurse aide training program applicants declare in initial application to read and implement Federal of NATCEP Resource requirements. [Federal Nurse Aide Training and Competency Evaluation Program Resource \(PDF\)](#).
5. See [Frequently Asked Questions about Nurse Aide Training and Competency Evaluation Program \(PDF\)](#).
6. Qualifications for staff submitted with application for approval.

Signing up for GovDelivery



☰ MENU

I am looking for...



[Home](#) ▶ [Health Care Facilities, Provide...](#) ▶ [Provider Certifications, Licens...](#)



NURSING ASSISTANT REGISTRY

[NAR Home](#)

[In-Facility Testing](#)

[Nurse Aide Registry Search](#)

[Nurse Aide Resources](#)

[Nurse Aide Testing](#)

[Training Program and Test Site
Calls](#)

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Nursing Assistant Registry

The Nursing Assistant Registry lists nursing assistants who have met Minnesota training and/or testing standards to work in nursing homes and certified boarding care homes. The registry also has information about nursing assistants who have substantiated findings of abuse, neglect, and theft.

This is an online registry. N...
employers, and others can



STAY CONNECTED

Nursing Assistant Registry

Sign up for updates from the Nursing Assistant Registry. Choose the option below for the audience that best fits your role. (You may select more than one).

If you don't select an option, you will be added to the Nursing Assistants list.

Email *

- Nursing Assistants
- Nursing Assistant Training Programs
- Nursing Assistant Testing Sites

- By checking this box, you consent to our [data privacy policy](#).

Next

[Close this window](#)

[NATCEP Survey Worksheet \(state.mn.us\)](#)

[Nurse Aide Competency Test Site Survey Form \(state.mn.us\)](#)

- ✓ Skills update
 - ✓ Feeding skill on hold
 - ✓ Resume bed bath and mouth care
- ✓ Questions from November call
- ✓ Survey findings
 - ✓ SPT
- ✓ Test site map
- ✓ Fourth quarter test data available
- ✓ NAR Modernization
- ✓ MN State curriculum transfer 1/1/24
- ✓ Resources



- Next call February 12, 2024
- Check the [NAR Calls website](#) for call details and GovDelivery

Questions?



Program Contact Information

Training Program Questions:

Health.NAR.coord@state.mn.us

Nursing Assistant Registry Questions:

Health.FPC-NAR@state.mn.us

NAR Home Page:

<https://www.health.state.mn.us/nar>

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