

Evaluation Criteria for Component A

The review criteria include, but may not be limited to, the items listed below.

1. The thoroughness and clarity of the application. *(Maximum score=10)*

- a. Grant Application Form is completed and signed.
- b. The application narratives are clear and concise.
- c. The application is complete and follows the prescribed format.
- d. The application narrative follows font, margin, and page number formats.

2. Applicant Information *(Maximum score=20)*

- a. The applicant's mission and goals are described.
- b. A description of the service area and service area population is included.
- c. The applicant's patient population is described.
- d. The applicant's provided services are described.
- e. The applicant's organization provides evidence of collaboration between the communities it serves.

3. Project Proposal *(Maximum score=20)*

- a. The projects overall potential to increase access to quality and timely dental care for low income, uninsured, and/or underserved populations.
- b. The project need is concise, and client driven.
- c. The project is intending to address health disparities and improve health equity.
- d. There is a clear relationship between the identified needs and the goals, objectives, and activities.

4. COVID Safety Procedures *(Maximum score=20)*

- a. The applicant addresses their COVID safety procedures
- b. The applicant complies with national and state guidance

5. Data Acknowledgement *(Maximum score=20)*

- a. The applicant will be able to collect and report the data requested through Attachments B and C
- b. For variables the applicant may not be able to collect, they have identified barriers or alternatives

6. Project Work Plan *(Maximum score=20)*

COMPONENT A EVALUATION CRITERIA

- a. Objectives are written in the suggested format and are measurable, including data to document outcomes.
- b. The work plan includes specific activities to accomplish measurable objectives.
- c. The work plan includes a reasonable timeline in which the grant project activities will be accomplished and by whom.
- d. The work plan identifies key staff competent to carry out the project objectives.
- e. The work plan indicated an ability to complete the project successfully.

7. Project Budget (*Maximum score=20*)

- a. The budget form is accurately calculated.
- b. The budget justification narrative is provided in the format described in the guidance.
- c. The cost items in the narrative are accurately calculated and match the budget form.
- d. The budget clearly relates to the grant project, objectives, and activities.
- e. The budget does not include extraneous items to the grant project.

8. The applicant's past performance on grants received through MDH Oral Health Program has been successful. (*Maximum score=10*)

MDH Oral Health Program may elect not to award any of the programs if applications fail to meet criteria or lack merit. MDH decisions on awards are final.