

Task Force on Pregnancy Health and Substance Use Disorder Meeting Minutes

Date: August 8, 2024

Minutes prepared by: Mary Ottman

- Go to the [Task Force Meeting Information \(www.health.state.mn.us/people/womeninfants/womenshealth/tfpsud/meeting.html\)](http://www.health.state.mn.us/people/womeninfants/womenshealth/tfpsud/meeting.html) webpage to find the formal meeting agenda, presentation slides, and any other relevant documents from the meeting.

Attendance

Task force members present	Task force members absent
<ul style="list-style-type: none"> • Alexandra Kraak • Amal Ali • Brittany Wright • Caroline Hood • Dr. Chris Derauf • Dr. Cresta Jones • Dr. Kari Gloppen • Dr. Kurt DeVine • Hannaan Shire • Heidi Holmes • Marlena Hanson • Rebecca Wilcox 	<ul style="list-style-type: none"> • Dr. Fran Prekker • Dr. Megan Thompson • Dr. Shanna Vidor • Kristen Bewley • Lisa Edmundson • Margarita Ortega • Tamara DesJarlais • Tanisha Brown

Decisions made

A vote was taken to approve sharing of draft recommendations with community stakeholders. A quorum was present. The vote passed with a consensus for the initiation of the community input plan for the protocol recommendations.

Meeting notes

1. Welcome and introductions

Mary Ottman, Minnesota Department of Health (MDH) staff lead for the Task Force welcomed all Task Force members. Mary grounded the Task Force member by reading Minnesota Law, Chapter 70, Article 4, Section 110 with an emphasis on Task Force deliverables. The meeting agenda was also reviewed for main tasks.

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2. Presentation and large group discussion of draft recommendations.
Samantha Grant, Minnesota Management, Analysis, and Development contractor facilitated and highlighted the group agreements. She noted that workgroups had revised and edited the protocol recommendations as of August 2024. Cochairs Dr. Kurt Devine and Brittany Wright reviewed the ten recommendations through sharing a PowerPoint presentation by reading them and asking for discussion on each recommendation. Much of the discussion on the draft recommendations centered around recommendation #8. Many other suggestions were made and will be used for revising the document.

3. Vote to approve sharing of the draft document

Stephanie Heim, Minnesota Management, Analysis, and Development contractor facilitated the approval and vote of the draft document. Task Force members were asked to use the Fist to Five model for voting of approval of the draft recommendation and moving forward with the community sharing. The Task Force Charter was reviewed to remind members of the voting process and the need to do a roll call vote.

The vote was approved, and consensus was reached for the protocol recommendations.

4. Community input plan

When we meet again as a full Task Force on September 12, our goal is to make meaning of the input received from stakeholders to determine what changes are needed to our recommendations.

All Task Force members are asked to gather input from the council or organization that appointed them. It is also suggested that members gather input from other groups or community stakeholders especially those who may have potential conflicts with the recommendations. Input should be in by the end of the day of September 5.

Task Force members can share the PowerPoint used today as a concise summary or share the full report for those community members who request to review the report in its entirety. A link to a short fillable form will be provided to gain feedback for the draft.

Additional potential stakeholder organizations were shared on Mural. All Task Force members were invited to use Mural to sign up for those organizations that they would have a connection with to gain further input.

Other business

5. An invitation for a final workgroup was presented to the group. The commitment would be two meetings between September 16 and October 2. The tasks for the workgroup would include writing, research, and incorporating additional feedback from the community input plan.
6. The members were reminded that the Charter states that individual serving on the Task Force should refrain from writing letters or engaging in other kinds of communication in the name of the Task Force unless the Commissioner specifically authorized such communication.

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Next meeting

Date: Thursday, September 12

Time: Noon to 2 p.m.

Location: Virtual

Agenda items: Submit proposed agenda items to mary.ottman@state.mn.us.

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To obtain this information in a different format, call: 651-201-3650.